

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
April 25, 2017
1:00 pm

A. ADOPTION OF AGENDA

B. DELEGATIONS

(1) Patton Park

- Letter from Patton Park Society, dated April 11, 2017

C. MINUTES

(1) Council Meeting Minutes

- Minutes of April 11, 2017

D. UNFINISHED BUSINESS

(1) Outdoor Recreation Council of Alberta

- Address to MD of Pincher Creek, dated March 11, 2017
- Email from Outdoor Council of Canada, dated April 6, 2017

(2) Pincher Creek Chamber of Commerce Membership

- Membership Benefits information

(3) Foothills Park

- Email, dated April 19, 2017
- Email, dated March 28, 2017

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) **Operations**

a) Beaver Mines Water and Wastewater Project Briefing

- Dated April 19, 2017

b) Operations Report

- Report from Director of Operations, dated April 19, 2017
- Public Works Call Log

(2) **Planning and Development**

Nil

(3) **Finance**

Nil

(4) **Municipal**

a) Regular Council Meeting – May 9, 2017

b) Chief Administrative Officer's Report

- Report from Chief Administrative Officer, dated April 20, 2017
- Administration Call Log
- Enhanced Policing Monthly Report, March 2017

F. CORRESPONDENCE

(1) **For Action**

a) Request for Support – “Wear the Gear Month”

- Letter from Town of Pincher Creek, dated April 19, 2017

b) 2017 Economic Impact Assessment Request Letter

- Email from Alberta SouthWest, dated April 12, 2017

(2) **For Information**

- a) Low-Income Affordable Housing Project
 - Letter from Alberta Seniors and Housing, dated April 4, 2017
- b) Minister's Seniors Service Awards
 - Letter from Alberta Seniors and Housing, dated March 30, 2017
- c) Celebrate Public Works Week
 - Email from Alberta Public Works Association, dated April 6, 2017
- d) Castle Management Plan
 - Letter to Minister of Environment and Parks, dated April 12, 2017
- e) Economic Potential – Castle Area
 - Letter Tracy Latham, received April 18, 2017
- f) Crowsnest Pass Quad Squad News Release
 - News Release, dated April 6, 2017

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

- Absent

Councillor Fred Schoening – Division 2

- Agricultural Service Board
 - Minutes of March 3, 107
- Family and Community Support Services
 - Draft Minutes of March 20, 2017
 - Draft Minutes of April 18, 2017

Councillor Garry Marchuk – Division 3

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

I. NEW BUSINESS

J. ADJOURNMENT

April 11, 2017

Dear Mr. Hammond, Mr. Yagos, Mr. Marchuk, Mr. Stevick, Mr. Schoening, MD staff, Ladies and Gentlemen,

It is my pleasure to make this presentation on behalf of the Patton Park Society. The Patton Park Society was incorporated November 30, 2015 by concerned citizens of the MD. The purpose of this society was to revitalize the park so it could be used by the following stakeholders:

1. Students of Livingstone School for soccer, track and field, baseball, frisbee golf.
2. Citizens of Lundbreck and the surrounding area for walking, picnics, playing on the playground, skateboarding, horseshoes
3. Events such as "Corn Fest" where community gathers to enjoy various activities in the park.

Our hope is that the revitalization of the park will bring more people to our community and provide a space of beauty to enjoy with students, friends and family.

Currently, we are trying to raise \$30,000 in funds to assist with our goals and work in partnership with the MD to make continued improvements to the park. Since January 1 of this year we have raised close to \$10,000. We plan to use these funds to push the project into its next phase, which would be to extend the irrigation system to other areas of the park, repair the baseball diamonds and create picnic and garden areas. Approximately 2 years ago the grade 6 class of Livingstone School created plans for Patton Park and had the whole student body vote on which plan they liked the best. Those projects were presented to council at that time. The students continue to be interested in the progress of the park.

After many meetings the following priorities were established as "Phase 1" of the project.

1. Installation of a Playground (In Progress)
2. Installation of an extensive irrigation system (priority 1: track and field area)
3. M.D. to provide and haul the necessary top soil for the sports field from the stockpile adjacent to the Lundbreck lagoons.
4. Repair of Dugouts in the Baseball Diamonds (1 rebuilt, 1 new floor required)

The background work has been completed for the irrigation system. The area has been mapped by an architect and an irrigation plan with costs of materials and estimated labor has been completed. We are requesting funding from the MD to begin priority 1 irrigation installation as tendered. We would like this project to begin in May of 2017 and be completed by July 1, 2017 with top soiling and seeding to follow. Please note that the Patton Park Society volunteers are committed to screen, level and spread the topsoil and complete the seeding once the topsoil has been delivered. Finally, we would like to request the replacement and repair of the dugouts by August 1, 2017.

We are grateful for the partnership the MD has formed with us and the financial assistance you provided in the fall of 2016 for the playground and installation costs. We hope that you will find this project worthy of your assistance at this time.

Sincerely,

Kathy Rast (President, Patton Park Society)

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
APRIL 11, 2017

8792

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, April 11, 2017, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, Garry Marchuk, and Quentin Stevick

STAFF Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Finance Janene Felker, Director of Development and Community Services Roland Milligan, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Quentin Stevick 17/167

Moved that the Council Agenda for April 11, 2017, be approved as presented.

Carried

B. DELEGATIONS

(1) MD of Pincher Creek Consolidated Financial Statements

Darren Adamson, with Avail LLP, attended the Council meeting to present the Consolidated Financial Statements for the year ended December 31, 2017.

Both the Financial Statements and the Indicators were explained.

(2) Outdoor Recreation Council of Alberta (ORCA)

Albi Sole, with ORCA, attended the Council meeting to speak to the benefits that non-motorized outdoor recreation could bring to the area.

Mr. Sole spoke to the different groups that make up quiet recreation.

ORCA does recognize the devastating impact of removing the OHVs from the Castle Parks. They recognize the importance of the OHV industry, just not within the Castle Parks.

The benefits of outdoor activities was mentioned.

The potential positive financial impacts from quiet recreation was explained.

(3) Pincher Creek Chamber of Commerce

Sam Schofield and Ola Crook, with the Pincher Creek Chamber of Commerce, attended the Council meeting to explain the benefits of becoming a member of the Chamber of Commerce.

Memberships are up, as well as the attendance at several events throughout the year.

Several networking events are held throughout the year, at different venues throughout the area.

The benefits of becoming a member was explained.

Upcoming events were mentioned.

The Visitor Guide is in the final development stage.

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 April 11, 2017

C. MINUTES

(1) Council Meeting Minutes

Councillor Quentin Stevick 17/168

Moved that the Council Meeting Minutes of March 28, 2017, be approved, as presented.

Carried

D. UNFINISHED BUSINESS

(1) Beaver Mines Water and Wastewater Project

Councillor Garry Marchuk 17/169

Moved that the email from Cornell Van Ryk, dated March 22, 2017, and his presentation, from March 28, 2017, be received;

And that Administration be requested to forward the information to our engineers for their consideration.

Carried

(2) Castle Parks

Councillor Fred Schoening 17/170

Moved that the speaking notes, received March 28, 2017, and the email from Hugh Dunham, dated March 22, 2017, be received as information.

Carried

(3) Streetlight LED Conversion Option Offer

Councillor Fred Schoening 17/171

Moved that the email, with presentation, from FortisAlberta, dated March 29, 2017, and the letter from Fortis Alberta, dated March 1, 2017, be received;

And that Administration be authorized to enter into an agreement with FortisAlberta for the LED conversion project.

Carried

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) Operations

a) Foothills Park

Councillor Fred Schoening 17/172

Moved that the email, dated March 28, 2017, regarding outhouses within Foothills Park, be tabled pending further information.

Carried

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 Regular Council Meeting
 Municipal District of Pincher Creek
 April 11, 2017

b) Beaver Mines Water and Wastewater Service Funding Request

Councillor Terry Yagos 17/173

Moved that the report from Director of Operations, dated April 3, 2017, regarding the Beaver Mines Water and Wastewater Service Funding Request, be received for information.

Carried

c) Operations Report

Councillor Garry Marchuk 17/174

Moved that the Operations report from the Director of Operations, dated March 23, 2017 to April 6, 2017, be received as information.

Carried

(2) Planning and Development

Nil

(3) Finance

a) 2016 Consolidated Financial Statements

Councillor Garry Marchuk 17/175

Moved that the report from Director of Finance, dated March 31, 2017, regarding the 2016 Consolidated Financial Statements, be received;

And that the 2016 Consolidated Financial Statements, prepared and audited by Avail CPA, for the year ended December 31, 2016, be approved.

Carried

b) Statement of Cash Position

Councillor Terry Yagos 17/176

Moved that Statement of Cash Position, for the month ending March 2017, be received as information.

Carried

c) Mill Rate Bylaw No. 1274-17

Councillor Terry Yagos 17/177

Moved that the report from the Director of Finance, dated April 6, 2017, regarding Bylaw No. 1274-17, being the Mill Rate Bylaw, be received;

And that Bylaw No. 1274-17, being the Mill Rate Bylaw, be given first reading.

Carried

Councillor Quentin Stevick 17/178

Moved that Bylaw No. 1274-17, being the Mill Rate Bylaw, be given second reading.

Carried

Minutes
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Councillor Fred Schoening 17/179

Moved that Bylaw No. 1274-17, being the Mill Rate Bylaw, be presented for third reading.

Carried Unanimously

Councillors Garry Marchuk 17/180

Moved that Bylaw No. 1274-17, being the Mill Rate Bylaw, be given third and final reading.

Carried

(4) Municipal

a) Fire Guardians - Appointment

Councillor Quentin Stevick 17/181

Moved that the report from the Chief Administrative Officer, dated March 31, 2017, regarding appointment of fire guardians, be received;

And that Council appoint the following persons as fire guardians for the Municipal District of Pincher Creek for the period April 1, 2017 to March 31, 2018:

- Jennifer Fisher-Sundberg
- Anne Molnar
- Steve Oczkowski
- Allen Tapay
- David Cox
- Pat Neumann
- Lynn Brasnett
- Margaret Cox
- Dawn Heerschap
- Lori Schill
- Tammy Jack

Carried

b) CAO Report

Councillor Garry Marchuk 17/182

Moved that Council receive for information, the Chief Administrative Officer's report for the period of March 24, 2017 to April 6, 2017, as well as the Administration Call Log.

Carried

F. CORRESPONDENCE

1. Action

a) Legal Defense Fund

Councillor Terry Yagos 17/183

Moved that the letter the Federation of Canadian Municipalities, dated March 17, 2017, regarding the Legal Defense Fund, be received;

And that the MD support the Legal Defense Fund and donate the requested amount of \$68.20, with funding coming from Council – Membership and Subscriptions (Account Number 2-11-0-238-2238).

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
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b) Invoice Reduction Request

Councillor Quentin Stevick 17/184

Moved that the letter from Waterton Springs Campground, dated March 29, 2017, regarding the request to reduce the invoice for snow removal, be received;

And that the request be denied.

Carried

Councillor Quentin Stevick 17/185

Moved that Administration be directed to invite the Waterton Springs Campground Management to meet with Council, with regards to the potential closure of the campground.

Motion Defeated

2. For Information Only

Councillor Terry Yagos 17/186

Moved that the following be received as information:

- a) Gas Tax Fund – Bridge File 468
 - Letter from Municipal Affairs, dated March 14, 2017
- b) Alberta Community Partnership Program – Oldman River Regional Services Commission
 - Letter from Municipal Affairs, dated March 22, 2017
- c) Beaver Mines Water and Wastewater Project – Increase in Pipeline Size
 - Letter from Alberta Infrastructure, dated March 31, 2017
- d) SuperNet
 - Letter from Service Alberta, dated March 27, 2017
- e) Beaver Mines Regional Water Supply Detailed Design Project
 - Letter from Alberta Transportation, dated March 24, 2017
- f) Beaver Mines Regional Water Supply Project
 - Letter from Alberta Transportation, dated March 24, 2017
- g) Rail Safety Week
 - Email from Canadian Pacific, dated April 4, 2017
- h) National Day of Mourning
 - Letter from Workers' Compensation Board, dated March 20, 2017
- i) Highway #3 Twinning Development Association
 - Minutes of February 3, 2017
- j) AUC Power Plant Approval No. U2014-128
 - Letter from Enel Green Power, dated March 24, 2017
- k) Annual Report to Stakeholders and Communities
 - Letter from Plains Midstream, dated March 22, 2017
 - (Report available from Chief Administrative Officer)
- l) Castle Parks
 - Email from Gail Michener, dated March 24, 2017

Carried

G. COMMITTEE REPORTS

Councillor Quentin Stevick – Division 1

- Genesis Annual General Meeting
- Merger / Acquisition with Jubilee Insurance
- Chinook Arch Regional Library
- Tuberculosis Update

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Councillor Fred Schoening – Division 2

- Concern with the debris from the Crestview construction site, being blown into adjacent ditches

Councillor Garry Marchuk – Division 3

- Alberta SouthWest Reginal Alliance
 - Minutes of March 1, 2017
 - Bulletin April 2017
- CRTC Meeting
- Castle Mountain Resort Community Association Meeting
- Lundbreck Citizens Meeting
- Beaver Mines Community Association Meeting
 - Park Clean Up – BBQ, Saturday, May 20
 - Community Pick Up – May 23
 - Tennis Court Wind Screen
- Pincher Creek Foundation Board of Directors - Expenses

Reeve Brian Hammond - Division 4

- CRTC Meeting held in Claresholm
- CRTC - 497 Regulatory Policy

Councillor Terry Yagos – Division 5

- Patton Park Meeting
- Lundbreck Citizens Meeting
- Regional Emergency Management
- Castle Mountain Community Association
- Headwaters Action Team

Councillor Fred Schoening 17/187

Moved that the committee reports be received as information.

Carried

Councillor Garry Marchuk 17/188

Moved that Council and Staff move In-Camera, the time being 2:39 pm.

Carried

Councillor Garry Marchuk 17/189

Moved that Council and Staff move out of In-Camera, the time being 2:50 pm.

Carried

H. AUDIT OF FINANCIAL STATEMENTS

Councillor Quentin Stevick 17/190

Moved that the Management Letter from Avail LLP, dated April 11, 2017, regarding the audit of the financial statements of the Municipal District of Pincher Creek No. 9, for the year ended December 31, 2016, be received as information.

Carried

Minutes
Regular Council Meeting
Municipal District of Pincher Creek
April 11, 2017

I. ADJOURNMENT

Councillor Garry Marchuk

17/191

Moved that Council adjourn the meeting, the time being 2:51 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

DRAFT

Address to MD of Pincher Creek.

March 11th, 2017.

Albi Sole: Executive Director, Outdoor Recreation Council of Alberta

The Outdoor Recreation Council of Alberta is an umbrella group for all forms of quiet recreation. Our mandate includes activities like hiking, cycling, and canoeing, hunting and fishing, horse riding, and many others. These activities range from a quiet walk around the community with a companion through to a multi-day wilderness excursion. Our community includes amateur groups, adventure tourism and eco-tourism companies and the retail sector.

These activities are regularly practiced by approximately ½ of Albertans. They are so popular because they are affordable, accessible, and family friendly. Quiet recreation is an important part of the social life for both urban and rural Albertans and helps them balance the many pressures of modern life with healthy and regenerative physical activity.

To be clear, although we represent only non-motorized activities, we fully support responsible motorized recreation. We recognize that the Castle Plan is a devastating blow to these groups and a real loss to this community.

The Recreation Council agrees that the Province must provide a place for OHV recreation, However, that place must not be the Castle

The unfortunate fact is that the very qualities of a quiet environment and freedom from traffic that make quiet recreation so attractive to so many, especially in wilderness settings, are destroyed by the presence of OHV traffic. By closing the Castle area to the 2.5% of people who recreate with motors Province is opening it for the 50% who prefer quiet recreation.

We recognize that the transition will be challenging, but I urge you to focus less on what is being lost and more on what is going to be gained. Your energy will be better spent recognizing that change is inevitable and that by embracing that change you will be better able to exploit and that shape that change to meet your communities needs.

For a variety of reasons, the contributions that quiet recreation makes to our economy and are society are always overlooked. This is unfortunate because these contributions are very large and much larger than most people, including politicians and policy leaders, realize. The Recreation Council was specifically formed to address this lack of understanding.

Only by understanding the ways in which outdoor recreation contribute socially and economically can we properly support these activities in ways that advance the social and economic welfare of our communities.

Each year Alberta residents spend between \$4 and \$8 billion on quiet recreation. This is approximately the same as that contributed by the Forestry industry. But this spending is only a part of the economic contribution made.

Sedentary behaviour is emerging as the greatest single driver of poor physical and psychological health, not obesity as the media would suggest. Active people are more productive, live up to 5 years longer,

and cost the taxpayer less in health care. They enjoy superior psychological health, and are less likely to impose a health burden on their families.

At every stage of life, non-sport outdoor activity is a critical part of the daily activity mix for most Albertans. As we age, outdoor activity will be the principal form of activity for most of us. When we lose the ability to walk safely, we lose our independence and often our ability to live in our community. We overlook these simple and obvious facts because we have allowed the sport and fitness industries to define idea of physical activity in particular ways that devalue the enormous importance of non-sport outdoor activity.

In a major study, The Conference Board of Canada estimated that a modest 10% increase in physical activity would save Canada \$1.7 billion a year for just 4 major chronic conditions. Countries with outdoor active cultures are up to 100% more active than Canadians.

These statistics are not lost on either the health care industry or the general population. Albertans are quite literally voting with their feet. Participation in outdoor activities is rapidly growing. A major factor in this growth is the availability of quality wilderness recreational opportunities. Even when people can spend only a small portion of their time there, it supports major activity-oriented lifestyle changes.

The development of the Kananaskis region west of Calgary is testament to this transformative process. Protected areas drive improvements in both the economy and quality of life. The Kananaskis is protected in a layered way that supports high quality recreation. For the most part, only quiet recreation activities are permitted, but there are areas that support OHV recreation too. As a result, recreational use of this area is exploding. This trend also has become a major economic driver for the area both directly in terms of the businesses it supports but also indirectly by enhancing the reputation of Calgary as world class city to in which to work and play.

As many of Alberta's traditional economic drivers, especially oil and gas decline, it is essential that we diversify our economy. The greatest ace in the hole for Alberta is our extraordinary potential for quiet recreation.

Increasingly, the quality of quiet recreation options is a major factor in the jobs people choose to take, and the places they choose to live. This includes the walkability and bike-ability of the immediate community and access to high quality natural environments where quiet wilderness can be experienced.

It is no accident that the day after Brad Wall made a pitch to steal head offices from Calgary, the Herald cartoon openly mocked him for thinking that **the people** who staff these head offices would abandon a city with tremendous cultural and recreational attributes for Regina.

Change is coming to the MD of Pincher Creek. Make no mistake, this is very rapidly going to become a place where more people want to live and recreate. This will also become an area that attracts the knowledge and high-tec industries that will be part of a diversified Alberta.

We suggest that the role the MD needs to play now is to accept the challenge brought by the new parks by thinking about how change can be managed in ways that respect the unique community values of this area. This area is not the Bow Valley Corridor and Lethbridge is not Calgary. If you don't like a lot of what you see in Canmore I don't blame you, but if you don't take a leadership role now that might just be what you get.

However, whatever course you choose to take, please recognize that while OHV recreation has a valuable role to play in this area, quiet recreation has a much greater one, economically and socially. I urge you to think about how that might play out here at how you can support it.

MDInfo

From: Albi Sole [REDACTED] >
Sent: Thursday, April 6, 2017 1:00 PM
To: MDInfo
Subject: ORCA

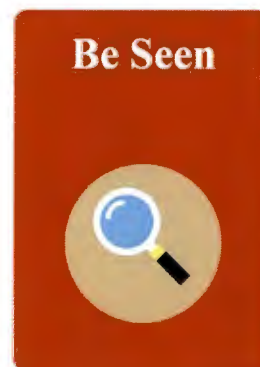
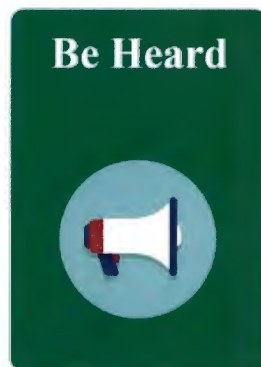
The Outdoor Recreation Council of Alberta (ORCA) is an umbrella group representing all forms of non-motorized outdoor recreation. Collectively, these activities make direct economic contributions to the Alberta Economy of \$4-8 Billion. 44% of Albertans participate regularly in these activities. Albi Sole, Executive Director, will address Council on why (ORCA) generally supports the government plan for the Castle, why we believe that it will bring great benefits to the MD of Pincher Creek, and why the MD should start strategizing now to realize these benefits

Albi Sole
Executive Director
Outdoor Council of Canada/Conseil canadien de plein air
114 Sienna Ridge Landing SW. Calgary, AB. T2H 3T1.
Ph: 403-710-5799
www.outdoorcouncil.ca

PINCHER CREEK

& DISTRICT

D2



Member Benefits

Save Money:

Joint advertising
Collaborative marketing
Consistent e-newsletter
Member2Member Discounts (coming in 2017)

Be Heard:

A united voice for business

Be Seen:

Up to date information
Connect your business to other local businesses
Event information
Collaboration opportunities that make sense for your business

Be Informed:

Weekly updates to keep you in the know

Additional Member Benefits

Through the Alberta Chamber of Commerce:

Chambers of Commerce Group
Insurance
ATB Financial Merchant Discount Rates
Chambers Visa & Mastercard Processing
Payworks Payroll Service
Esso Fleet Discount Program
Recite Affinity Program
Pacrim Preferred Program
Husky/Mohawk Discount Program
Purolator Discount Program
Petro-Canada Discount Program
Adtel On-Hold Infopacs
TD Merchant Discount Rate
Monex Group Program
Johnson Inc. Home & Auto Insurance Program



MEMBERSHIP BENEFITS

PINCHER CREEK

& DISTRICT

CHAMBER of COMMERCE



2017 Events

- 25 January Mix & Mingle Hosted by Alberta Treasury Branch
- 15 March, Annual General Meeting
- 5 & 6 May, Pincher Creek & District Trade Show
- 14 June, Mix & Mingle
- 19 August, Pincher Creek Parade - Happy 150th Birthday Canada
- 20 October, Awards of Excellence
- 1 December, Countdown to Christmas

Membership Pricing:

All prices include a membership fee of \$12.25 to the Alberta Chamber of Commerce & GST.

- Non-profit Organization \$50.00
- Business with 1-2 employees \$75.00
- Businesses with 3-10 employees \$140.00
- Business with 11-50 employees \$265.00
- Businesses with over 51 employees \$385.00



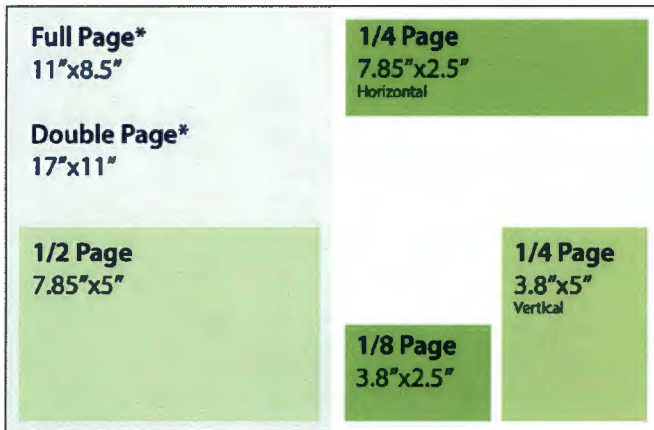
PINCHER CREEK

& DISTRICT

CHAMBER of COMMERCE

Visitor's Guide 2017 Rate Sheet

Ad Sizing



*Must Include 0.25" bleed on all sides

**Premium locations include inside front cover, facing inside front cover, back cover & inside back cover.

***Prices do not include GST

Visitor's Guide

Pincher Creek is seeing an increase in visitors and with the free access to National Parks, the Pincher Creek & District Chamber of Commerce foresees an additional rise in visitors entering Pincher Creek in 2017. To better help serve, capture and encourage visitors to stay a little longer the chamber is putting together a 2017 Visitors Guide. This guide will be distributed widely within the community, at points of interest and across the region. Additionally, the guide will be distributed across SW Alberta & SE British Columbia through a distribution company. You can expect to see this guide in multiple visitor stop points.

Initial distribution run will be 20,000 copies.

Guides will be released at the Pincher Creek & District Chamber of Commerce Trade Show. 5th & 6th May 2017.

Ad Rates 2017

Ad Size	Chamber Member Rate	Non-Member Rate
Full Page Premium**	\$1,000	\$1,200
Double Page	\$1,500	\$1,700
Full Page	\$700	\$900
1/2 Page	\$450	\$650
1/4 Page	\$300	\$400
1/8 Page	\$200	\$300
Listing (Free with ad purchase)	\$0	\$75

Schedule

March 31st - Ad Booking Deadline

April 7th - Payment Due

April 13th - Ad Graphics Due

May 5th - Visitor's Guides launch at the Pincher Creek Trade show.

Artwork Specifications

Artwork provided by advertisers should be based on the following sizes:

- Full page & Full Page Premium = 8.75"w x 11.25"h
- Double Page = 17.25"w x 11.25"h
- 1/2 page = 7.85"w x 5"h
- 1/4 page = 3.8"w x 5"h (vertical)
- 1/4 Page = 7.85"w x 2.5"h (horizontal)
- 1/8 Page = 3.8"w x 2.5"h

To ensure the highest quality print advertisements possible, please adhere to the following requirements.

We accept the following formats: Artwork must be provided digitally in AI, EPS, PDF, JPG, or TIF format at a minimum of 300dpi.

We cannot accept Microsoft Word or Publisher files.

General Guidelines: To avoid production charges, your digital artwork dimensions must conform to our ad sizes, standards and specifications. It must be sent at 100% full physical print size at a resolution of 300 dpi.

Print Quality: While we always try to reproduce your ad exactly as designed, there are sometimes discrepancies in colour between the screen and printing process. This is a normal occurrence that is beyond our control. PC&DCC will get final decision with the design.

Terms & Conditions

Payment: Payment must be received in full before an ad is included in the Visitor's Guide.

Ad Proofs: Proofs for artwork created by our design company will be sent to the advertiser no later than April 13th. Proofs not approved by April 20th will be printed as is.

Design Assistance: If you need assistance with your ad, we are happy to help. The prices quoted include 15 minutes of design time. Additional design time will be charged at \$45/hour.

Booking Information

Complete the info below or connect with Ola 403-627-5199 or info@pincherchamber.ca

Business: _____

Contact Name: _____ **Phone:** _____

Email: _____

Ad Size: _____ **2nd Ad Size:** _____

Ad to be: (Supplied) (Built)

Proof Required: (Y) (N)

Authorizing Signature: _____ **Date:** _____

By signing, the advertiser agrees to the Specifications and Terms above.

Tara Cryderman

From: Leo Reedyk
Sent: Thursday, April 20, 2017 8:26 AM
To: Tara Cryderman
Cc: Stu Weber
Subject: FW: Porti Potti Rental

Tara, for Council unfinished business.

In addition to the rental and cleaning cost noted below, Public Works has indicated the probable cost to remove the existing outhouses and install the used unit from Alberta Parks is estimated to be \$2500.

For Councils consideration.

L.J. (Leo) Reedyk, A.A.E.
 Director of Operations
 MD of Pincher Creek No. 9

From: Southwest Waste Management [mailto:k██████████]
Sent: April 19, 2017 8:48 PM
To: Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>
Subject: Re: Porti Potti Rental

Sorry for the late reply. I charge 150 a month per toilet. That included weekly cleaning and stocking. Delivery is on top of that, should be \$50 for foothills park if I have the right park..

Thank You and have a Good Day
 Keelan Unruh/President
 South West Waste Management
 Ph: (403)-627-3585
 ██████████
 Fax: (403)-904-1998
www.southwestwaste.ca

On Apr 18, 2017, at 10:55 AM, Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca> wrote:

Good day Keelan.

Council is considering upgrading the washroom facilities at Foothills Park and have requested information on Porti Potti Rental and cleaning. What is your monthly rental charge on Porti Potti's and a per cleaning price?

Thanks in advance.

L.J. (Leo) Reedyk, A.A.E.
 Director of Operations
 MD of Pincher Creek No. 9

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Foothills Park

Leo Reedyk

From: Stu Weber
Sent: March 28, 2017 4:33 PM
To: Leo Reedyk
Cc: Jared Pitcher
Subject: RE: New message from "[REDACTED]"

I talked to Jim Boese. He wants \$2500 for an outhouse. That includes a tank and delivery. They are in good shape, needs a fresh coat of paint. We can talk about it at your earliest convenience.

Stu

-----Original Message-----

From: Leo Reedyk
Sent: March-28-17 10:31 AM
To: Stu Weber <PWSuperintendent@mdpincercreek.ab.ca>
Subject: FW: New message from "[REDACTED]" <[REDACTED]>

[REDACTED]. Apparently Jim Base is commissioned to lift the outhouses so Parks can replace them. Having not seen them I am not sure we want them or one. Any outhouse is better than what we have at Foothills Park.

Please look into this.

Leo

-----Original Message-----

From: Shaw Voicemail [mailto:voicemail@shaw.ca]
Sent: March 27, 2017 11:13 AM
To: Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>
Subject: New message from "[REDACTED]" <[REDACTED]>

Just wanted to let you know you were just left a 0:45 long message (number 10) in mailbox 507 from "[REDACTED]" [REDACTED], on Monday, March 27, 2017 at 11:12:39 AM, so you might want to check it when you get a chance.
Thanks!

Beaver Mines Water and Wastewater Project Briefing

April 19, 2017 updates in Bold

The Beaver Mines Water and Wastewater project is broken into three components for tracking and discussion purposes, water supply, water distribution and wastewater collection, and wastewater treatment. Further capacity study is required following the Provincial Governments announcement of supplying water for Castle Parks and Castle Mountain Resort through the Regional Water System.

- 1) The water supply project includes water treatment plant upgrades, piping to the Hamlet including a booster pump station along the route, and a reservoir and re-chlorination unit.
 - a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
 - b. The project is in the detailed design phase in order to prepare a tender to go out in the spring of 2017.
 - c. MPE Engineering is doing a detailed survey of the Hamlet to confirm elevations of homes. A letter of introduction from the MD is being supplied to residents requesting the surveyors be allowed onto private property. Ongoing.
 - d. Negotiations with landowners is continuing and hopefully we will know later in March if a pipeline route easement has been confirmed. Ongoing.
 - e. Confirmation of the reservoir site layout is being finalized.
 - f. Construction for this component of the project is tentatively scheduled for completion in the spring of 2018.
 - g. Location of Booster Pump Station and land purchase negotiation initiated.

- 2) The water distribution and wastewater collection component of the project includes the installation of pipes in the Hamlet to connect residents to the water reservoir and to connect to the wastewater treatment force main.
 - a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
 - b. At project start up meeting with MPE Engineering, options that provided fire flow water capacity and gravity waste water collection for all sites were chosen. These options were also noted as preferred at meetings held with local residents.
 - c. The detailed design phase of the project is expected to take most of 2017 with the tender happening sometime in the winter of 2017/2018.
 - d. It is not expected to be constructed until 2018 or later, as in addition to being able to tie into the reservoir, connection to a wastewater system for residents requires, that a wastewater treatment system is operational as well.
 - e. Where required, easements for utility crossings on private land are being identified.

- 3) The wastewater treatment system component of the project includes a force main to the wastewater treatment lagoon system from the Hamlet.
 - a. The Municipal District is awaiting word in the spring of 2017 on a grant application for this component of the project.
 - b. Land negotiations for an easement for a wastewater force main are ongoing.
 - c. Council has yet to commission detailed design of this component of the project.
 - d. Council has requested additional information on the Mill Creek site access.

Beaver Mines Water and Wastewater Project Briefing

- e. Meetings with area residents were held to discuss preliminary details of the project and to listen to their concerns.
- f. A meeting to discuss access to the Mill Creek site was held with the local landowner and MPE engineering.**

Director of Operations Report April 19, 2017

Operations Activity Includes:

- April 6, Agricultural Service Board meeting;
- April 10, Mill Creek Site Access meeting;
- April 11, Council meetings;
- April 12, Health and Safety meeting;
- April 13, Gravel Haul Tender opening;
- April 14, 17, Easter Break;
- April 19, Chipman Creek Project Planning meeting.

Agricultural and Environmental Services Activity Includes:

- April 6, ASB Meeting;
- April 7, Patton Park gophers;
- April 7, ASB Legislation and Administration Course;
- April 10, AES Departmental Meeting;
- April 11, Pest & Weed Control, Biocontrol calls;
- April 12, Biocontrol Meeting, Lethbridge;
- April 12, Joint Health and Safety Meeting;
- April 13, Staff Meeting, Soil Erosion, Patton Park gophers;
- April 13, Oldman Watershed Council Application Reviews;
- April 18, Environmental Farm Plan - create online account for producer and orientation;
- April 19, Chipman Creek Project Planning Meeting.

Public Works Activity Includes:

- Yearly routine snow fence removal;
- Placing Barricades at CPR Crossings;
- Reviewing and updating Safety forms, procedures etc. ;
- Daily road maintenance and checking for road washouts, plugged culverts etc.;
- Routine sign maintenance and postings;
- Welding and Building Maintenance projects;
- Interviews for seasonal staff.

Upcoming:

- April 20, SW Invasive Managers (SWIM) Workshop at Heritage;
- April 20, Alberta Tourism Strategy meeting;
- April 24-26, CMMML training;
- April 27, Patton Park Sprinkler Tender Close.

Project Update:

- 2013 Disaster Recovery Projects
 - Satoris Road – Awaiting AEP approval for road realignment, work complete.

- Community Resilience Program
 - Regional Water System Intake Relocation – Pipeline to the edge of the reservoir is complete. Awaiting Regulatory approval for the intake tender in May.

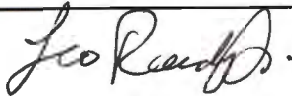
- Capital Projects
 - Bridge File 468 and 75737 Projects pre-construction meeting held, contractor is on site (Todd Creek);
 - Beaver Mines Water Supply, detailed design and pipeline routing ongoing. Studying the impact on capacity with providing water to Castle Parks and Castle Mountain Resort;
 - Beaver Mines Water Distribution and Waste Water Collection, start up meeting held February 22, Community survey ongoing.

Call Logs – attached.

Recommendation:

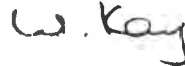
That the Operations report for the period April 6, 2017 to April 19, 2017 be received as information.

Prepared by: Leo Reedyk



Date: April 19, 2017

Reviewed by: Wendy Kay



Date: April 20, 2017

Submitted to: Council

Date: April 25, 2017

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
535	Beaver Mines		Tennis court upgrade	Stu Weber	Work in Progress	2016-08-29	
536	Division 3	SE6 T7 R1 W5	RQ to upgrade approach	Stu Weber	Work in Progress	2016-09-22	
538	Division 2	RR29-5	through the wetland/Settlement of soil on the westside has resulted in riprap subsiding and exposed soil will be subject to wave action	Stu Weber	Work in Progress	2016-10-04	
563	Division 1	NW32 T3 R29 W5	Culvert too short for the road/drove off the edge and damaged his vehicle	Bob Millar	Work in Progress	2016-11-16	
663	Division 2	RR30-2/Twp5-4	Culvert has a hole on top of it / needs fixing	Bob Millar	Work in Progress	2016-11-28	
670	Division 3	SW16 T6 R30 W4	RQ to have approach widened	Stu Weber	Work in Progress	2016-12-14	
674	Division 3	NE17 T6 R30 W4	Site 30332 TWP6-2A/Hole in the culvert	Bob Millar	Work in Progress	2016-12-08	
753	Division 1	TWP 3-0	Snow drifting issues/Some Brushing needs to be done when conditions allow	Stu Weber	Work in Progress	2017-01-31	
870	Division 4	NW25 T8 R30 W4	Cattle Guard plugged with gravel RR30-1A Last one before the reserve	Stu Weber	Work in Progress	2017-04-07	
871	Division 5	NW23 T9 R3 W5	Worried about the culvert installation and her property	Stu Weber	Completed	2017-04-07	2017-04-13
872	Division 2	NW28 T5 R29 W4	Road needs attention (Grader) w/881	Stu Weber	Work in Progress	2017-04-10	
873	Division 1	SW13 T3 R30 W4	Rough road (Oil Basin/Hescot) by Jason Jacks	Rod Nelson	Completed	2017-04-10	2017-04-17
874	Division 3	NE12 T6 R1 W5	Re culvert problems about 50' from the bale yard	Stu Weber	Completed	2017-04-11	2017-04-18
876	Division 4	SW6 T8 R1 W5	Concerns about getting driveway graded	Stu Weber	To be assessed	2017-04-11	
877	Division 1	NW9 T3 R29 W4	#3121 off Hwy 6 Memo RQ re gravel & grading driveway	Stu Weber	Work in Progress	2017-04-11	
878	Lundbreck	Robinson Avenue	Concerned about tree roots growing through pavement	Jared Pitcher	2 MD workers checked it	2017-04-12	2017-04-13
879	Division 3	SE6 T7 R1 W5	Re putting an approach going into his field	Stu Weber	Work in Progress	2017-04-18	
880	Beaver Mines		Fence Post needs repairing	Stu Weber	Work in Progress	2017-04-18	

CHIEF ADMINISTRATIVE OFFICER'S REPORT

April 7, 2017 to April 20, 2017

DISCUSSION:

- April 7, 2017 Environment and Parks
- April 11, 2017 Policies and Plans
- April 11, 2017 Regular Council
- April 20, 2017 Tourism and Culture

UPCOMING:

- April 21, 2017 Volunteer Luncheon
- April 25, 2017 Policies and Plans
- April 25, 2017 Regular Council
- April 26, 2017 Castle Mountain
- April 27, 2017 EMS
- April 27, 2017 Inspection Interview
- May 2, 2017 Airport Committee
- May 2, 2017 Policies and Plans
- May 2, 2017 Subdivision Authority
- May 2, 2017 Municipal Planning Commission
- May 3, 2017 Oldman Dam – Stakeholder's Meeting
- May 9, 2017 Policies and Plans
- May 9, 2017 Regular Council
- May 11, 2017 Tabletop Exercise
- May 16, 2017 Coffee with Council – Lundbreck
- May 20, 2017 Park Cleanup – Beaver Mines
- May 23, 2017 Policies and Plans
- May 23, 2017 Regular Council
- May 25, 2017 EMS

OTHER**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period of April 7, 2017 to April 20, 2017.

Prepared by: CAO, Wendy Kay Date: April 20, 2017
 Presented to: Council Date: April 25, 2017

Administration Call Log

	Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
70	3	Beaver Mines	Looking for data on traffic volumes on Highway 774 from Alberta Transportation or the traffic cart.	Leo/Roland	Looking into getting data from the traffic cart	September 13, 2016	Completed
76	3	NW 13-05-01-W5	Inquiring regarding permits for outdoor storage.	Roland	In discussions. Letter being sent to property owner. Registered letter was sent to the landowner. Received a letter from the landowner on February 14, 2017 with some enquiries. In the process of responding to the landowner's enquiries.	November 17, 2016	
79							
80							
81							
82							
83							
84							
85							

**MD OF PINCHER CREEK ENHANCED POLICING
MONTHLY REPORT MARCH 2017**

Cst. Annie Starzynski
RCMP Pincher Creek

Shifts worked: 11 shift in Pincher Creek
6 days in Regina SK (TRAINING)

Monthly Traffic Ticket Summary

MD Hamlet Patrols

Speeding	9
Stop Sign Violations	1
Administrative Violations	3
Equipment Violations	
Other	
Warnings Given	42

Beaver Mines: 12
Lundbreck: 9
Castle Mountain: 1
Twin Butte: 2

Monthly Total:

Distance Driven: 1027 KM

Number of Violation Tickets Issued: 14

Violation ticket location:

Beaver Mines: 2
Hwy 3/6/507: 4
(PC)
HWY 3/507 : 3
(CNP)3
Hwy 22: 5

Public Meetings/Events/Training:

- Helicopter patrol of MD
- Women shelter meeting
- Patrolled the Shell road, Chapel Rocks road, Willow Creek road, and Snake trail road, interacting with lands owners.
- Patrolled Burmis Mountains hamlet x2
- Attended meeting with Minister about the Castle area development.
- Attended public event about Castle area at the Community center. (keep the peace)
- Mandatory block trg (carotid, o/c spray, firearm recert.)
- Lundbreck citizen council meeting
- Presentation to 120 children from Lundbreck School about how to be Safe on line: (Internet safety)
- Attended Castle ski resort
- COP meeting



TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0
PHONE: 403-627-3156 FAX: 403-627-4784
e-mail: reception@pinchercreek.ca
web page: www.pinchercreek.ca

*Council
Corresp - Action*

F1a



Pincher Creek M.D #9
P.O Box 279
Pincher Creek, AB
T0K-1W0

April 19 2017,

RECEIVED
APR 19 2017
M.D. OF PINCHER CREEK

Request for support.

Dear Reeve and Council,

During the month of May and beginning of June, Pincher Creek Emergency Services, Parent Link and Brighter futures will be promoting the "Wear the Gear" month, between May 1st to June 15th; children that are seen wearing a helmet, while riding their bikes, by a member of the RCMP, Pincher Creek Fire Department or the Pincher Creek Community Peace Officer, will be issued a "Ticket" from said members, that they will then enter into a draw to win a brand new bike.

This event is focused on motivating Children to wear helmets and to promote safe riding habits while riding bicycles, scooters, roller blades etc. The draw will be June 15th at the 3rd annual "Pincher Creek Bike Rodeo and Barbeque". This event will finalize the "Wear the Gear month". There will be a barbeque, an obstacle course and workshops for kids to take part in; the event will be held at Pincher Creek Ice arena on Main Street. Last year, the Town of Pincher Creek Council donated \$500.00 for the "Wear the Gear" month. Going into our third year we would like the M.D of Pincher Creek No. 9 participate; it's anticipated that 4 bikes will be purchased. Applications to the Town of Pincher Creek and local businesses have been asked to sponsor. In recent years we have applied for a grant from Alberta Transportation and Walmart but were unsuccessful.

We would like to ask that Council for the M.D of Pincher Creek give considerations for the donation of \$500.00(five hundred dollars) for the purchase of two bicycles (\$250.00 for each bike) to support the "Wear the Gear" month in May and June.

Thank you in advance for any kind consideration.

John Herasemluk
Town of Pincher Creek
Community Peace Officer
Wear the gear Committee

Tara Cryderman

From: Wendy Kay
Sent: Wednesday, April 19, 2017 11:56 AM
To: Tara Cryderman
Subject: FW: AlbertaSW letter of request to Minister Miranda
Attachments: 2017 economic impact assessment request letter to Minister Miranda.doc; 2017 economic impact assessment request letter to Minister Miranda.pdf

Council – Correspondence - Action

From: Bev Thornton [mailto:bev@albertasouthwest.com]

Sent: April 12, 2017 7:22 PM

To: Barney Reeves <bokr40@icloud.com>; Barney Reeves2 <bokr@telusplanet.net>; Beryl West <mbwest@telus.net>; Bill Peavoy <bill.peavoy@gmail.com>; Blair Painter <blair.painter@crownsnestpass.com>; Brent Feyter <Brent.Feyter@fortmacleod.com>; Dennis Gillespie <lisg@platinum.ca>; Garry Marchuk <CouncilDiv3@mdpincercreek.ab.ca>; John Connor <granum.john@gmail.com>; Jordan Koch <jkoch@cciwireless.ca>; Kathy Wiebe <admin@ranchland66.com>; Lloyd Kearl <Lloyd.kearl@cardstoncounty.com>; Lorne Jackson <ljackson@pincercreek.ca>; Maryanne Sandberg <sandfarm@platinum.ca>; Monte Christensen <mrchristensen@gmx.com>; Ron Davis <ronncranch@gmail.com>; Shelley Ford <shelley.ford@townofclaresholm.com>; Warren Mickels <wmickels@shaw.ca>

Cc: Chad Parsons <admin@glenwood.ca>; Chad Parsons2 <cao@hillspring.ca>; Cheryl Tully - Granum (office@granum.ca) <office@granum.ca>; Cindy Cornish <vilocow@shaw.ca>; Cindy Vizzutti <cindy@mdwillowcreek.com>; Clayton Gillespie <stavely@platinum.ca>; Greg Brkich <cao@ranchland66.com>; Janet Edwards <office@hillspring.ca>; Jeff Shaw <jeff@cardston.ca>; Kevin Miller <cao@nanton.ca>; Laurie Wilgosh <Laurie@pincercreek.ca>; Lorrie O'Brien <Lorrie.obrien@crownsnestpass.com>; Marian Carlson <marian@townofclaresholm.com>; Murray Millward <murray@cardstoncounty.com>; Sandy Chrapko (sandy@granum.ca) <sandy@granum.ca>; Scott Barton <scottbarton@raymond.ca>; Susan Keenan <sKeenan@fortmacleod.com>; Wendy Kay <wkay@mdpincercreek.ab.ca>

Subject: AlbertaSW letter of request to Minister Miranda

Dear AlbertaSW Board and CAOs,

The Board agreed at the meeting last Wednesday to send a letter that supported a letter from ID#4 Waterton, requesting a Tourism and Recreation Economic Impact Assessment.

Further to that, the Board felt it was important to request that the entire region be included in such a study, as any new developments i.e. provincial parks, will impact all of us in this southwest landscape.

Attached is a letter to that effect addressed to Minister Miranda, cc'd Ministers Bilous and Philips.

Thank you to everyone who offered suggested revisions. I think this now captures what we had discussed at the meeting.

Have included both word and pdf format for your convenience.

If any communities have a perspective to share regarding this request, it is always useful to make the department aware of that support.

Once the Chair has signed this letter it will be forwarded to the Ministers' offices.

Happy Easter!

Bev Thornton
President, Economic Developers Alberta
Executive Director
Alberta SouthWest
Regional Economic Development
Box 1041, Pincher Creek AB T0K 1W0
403-627-3373
bev@albertasouthwest.com
www.albertasouthwest.com
www.edaalberta.ca

ALBERTA SOUTHWEST REGIONAL ALLIANCE
221 - 782 Main Street
Box 1041 Pincher Creek, Alberta T0K 1W0
www.albertasouthwest.com
403-627-3373

April 12, 2017

The Honourable Ricardo Miranda,
Minister of Culture and Tourism
227 Legislature Building 10800 - 97 Avenue Edmonton, AB T5K 2B6
culturetourism.minister@gov.ab.ca

Re: Southwest Alberta Tourism/Recreation Economic Impact Assessment Study

Dear Minister Miranda,

On behalf of the Directors and the 16 member communities of Alberta SouthWest Regional Economic Development Alliance (AlbertaSW REDA), we applaud the initiative to establish the Castle Wilderness and Castle Provincial Parks, and anticipate positive regional and provincial economic impact.

We request that your government commission a "Tourism and Recreation Regional Economic Impact Assessment" to determine the assets, gaps and opportunities in the region. Facts and research are essential to informed discussion and opportunity development.

To that end, please know that you have 16 communities with a stake in the future of the region, the planning and outcomes. We offer our time, local knowledge and ideas to assist the department. Together we can create a valuable perspective not only of economic impacts related to tourism and recreation, but also of the social, cultural and environmental considerations of permitted activities and developments related to the Parks.

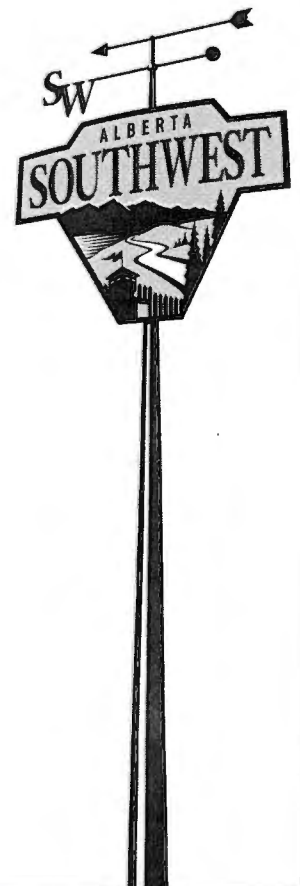
Highways, 2, 22, and 3 are corridors that interconnect our rural communities and landscapes. While early consultations have focused on the municipalities adjacent to the proposed park areas, we request an economic impact study that would include our entire region. The impacts, benefits and challenges are shared issues. And, as a collaborative network, we can also serve to effectively communicate information to our communities, businesses and stakeholders.

We welcome to opportunity to work with you. Please contact Bev Thornton, Executive Director, AlbertaSW bev@albertasouthwest.com 403-627-3373

Best regards, on behalf of the Board and Communities,

Lloyd Kearl
Chair, Alberta SouthWest Regional Economic Development Alliance/2

Cardston
Cardston County
Claresholm
Cowley
Crowsnest Pass
Fort Macleod
Glenwood
Granum
Hill Spring
Nanton
Pincher Creek
MD of Pincher Creek
MD of Ranchland
Stavelly
MD of Willow Creek
Waterton Lakes



cc:

- The Honourable Shannon Philips, Minister of Environment and Parks
- The Honourable Deron Bilous, Minister of Economic Development and Trade
- Bev Thornton, Executive Director, AlbertaSW
- Alberta SouthWest Board of Directors; and Councillors of member communities:
 - Mr. Lloyd Kearl, Councillor, Cardston County; Chair, AlbertaSW
 - Dr. Brian "Barney" Reeves, Mayor, ID #4 Waterton; Vice-Chair, AlbertaSW
 - Mr. Jordan Koch, Councillor, Village of Glenwood; Secretary-Treasurer, AlbertaSW
 - Mr. Garry Marchuk, Councillor, MD Pincher Creek, Designated signing authority
 - Mr. Lorne Jackson, Councillor, Town of Pincher Creek;
 - Mr. Blair Painter, Mayor, Crowsnest Pass
 - Mr. Ron Davis, Councillor, MD Ranchland
 - Mr. Warren Mickels, Councillor, Village of Cowley
 - Dr. Maryanne Sandberg, Councillor, MD Willow Creek
 - Ms. Beryl West, Councillor, Town of Nanton
 - Mr. Dennis Gillespie, Councillor, Town of Stavely
 - Ms. Shelley Ford, Councillor, Town of Claresholm
 - Mr. John Connor, Councillor, Town of Granum
 - Mr. Brent Feyter, Deputy Mayor, Town of Fort Macleod
 - Mr. Monte Christensen, Mayor, Village of Hill Spring
 - Mr. Bill Peavoy, Councillor, Town of Cardston



ALBERTA
SENIORS AND HOUSING

*Office of the Minister
MLA, Edmonton-Riverview*

Council
- Corresp - For Info

RECEIVED^{F2a}

APR 13 2017

M.D. OF PINCHER CREEK

AR42160

April 4, 2017

Mr. Brian Hammond
Reeve
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Mr. Hammond:

Thank you for your March 9, 2017 letter regarding the M.D. of Pincher Creek's obligations related to the Town of Pincher Creek's low-income affordable housing project. As Minister of Seniors and Housing, I appreciate the opportunity to respond.

The M.D. of Pincher Creek is not obligated to participate in the Town of Pincher Creek's low-income affordable housing project unless a formal agreement is made. As outlined in section 7 of the *Alberta Housing Act*, obligations related to requisitions only apply to seniors' lodge accommodation deficits. Section 8 of the Act indicates if a municipality agrees, they may contribute to the operating costs of any housing accommodation.

In accordance with the Pincher Creek Foundation's Ministerial Order, they may requisition the Town of Pincher Creek, the M.D. of Pincher Creek, and the Village of Cowley for deficits incurred in the provision of lodge accommodation. The Ministerial Order does not speak to member municipalities contributing to the costs of any other type of housing accommodation.

I hope this information has been helpful. Thank you for taking the time to write.

Sincerely,

Lori Sigurdson
Minister of Seniors and Housing

Council
Corresp-For Info

RECEIVED

F2b

APR 8 2017

M.D. OF PINCHER CREEK



ALBERTA
SENIORS AND HOUSING

Office of the Minister
MLA, Edmonton-Riverview

AR 42404

March 30, 2017

Dear Seniors Serving Organization:

Each year the Minister's Seniors Service Awards recognize the important volunteer work that individuals and organizations provide to assist seniors in Alberta. To date this program has honoured 128 recipients. This year, the Alice Modin Award is being introduced to recognize a senior who has provided long-term volunteer service to their community, promotes volunteerism, or whose volunteer efforts have had a provincial impact. Alice Modin was instrumental in spearheading Seniors' Week in Alberta more than 30 years ago, and was a lifelong community volunteer.

Attached is a poster and nomination booklet for the 2017 Minister's Seniors Service Awards. Please consider nominating volunteers in your community and help us promote the awards by displaying the poster and spreading the word. The deadline for nominations is May 19, 2017.

All nominees will be recognized at community celebrations taking place across Alberta this summer, and award recipients will be recognized at a ceremony in the fall. Additional information on the community events will be available in the spring.

Please visit my ministry website at www.seniors-housing.alberta.ca for more information or email seniorsinformation@gov.ab.ca to request additional nomination packages.

Thank you for supporting seniors in Alberta.

Sincerely,

Lori Sigurdson
Minister of Seniors and Housing

Attachments

Tara Cryderman

From: Wendy Kay
Sent: Thursday, April 6, 2017 4:06 PM
To: Tara Cryderman
Subject: FW: Proclaim National Public Works Week, May 21-27, 2017 –"Public Works Connects Us"
Attachments: NPWW 2017 Municipal Request.pdf; Celebrate Public Works Week.pdf; Municipal PROCLAMATION 2017.doc; 17NPWW Poster350px.png

Council Correspondence – for info

From: Keryn Leuf [mailto:office@publicworks.ca]
Sent: April 6, 2017 3:42 PM
Subject: Proclaim National Public Works Week, May 21-27, 2017 –"Public Works Connects Us"

Attention: Honourable Mayors, Members of Council and Chief Administrative Officers

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 21-27, 2017 as National Public Works Week in your community. This year's theme is "Public Works Connects us."

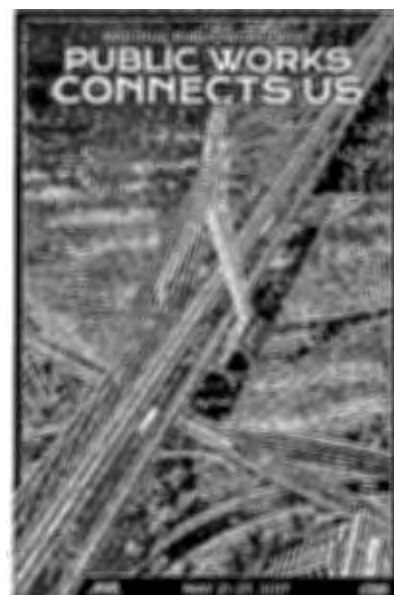
The public works men and women in your communities work tirelessly to ensure your municipality is taken care of. Take this opportunity to publicly honour and celebrate them. I have attached a letter from the APWA Alberta Chapter's president requesting your support and a sample or template Council proclamation that you may consider using.

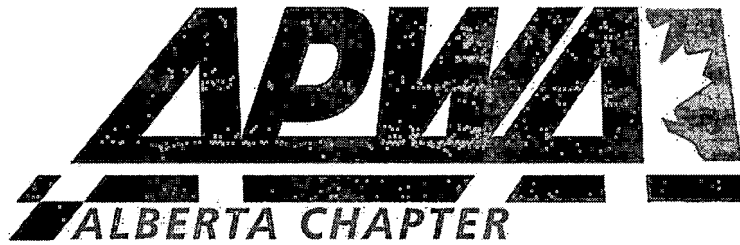
For more information you can visit www.publicworks.ca for information about this year's theme and resources on making your Public Works Week a success. If you have any further questions or require any additional information, please do not hesitate to contact myself or Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Keryn Leuf
Office Administration Assistant

Alberta Public Works Association
 +1 (403) 990-2792
APWA Alberta Chapter
 Box 44095 Garside Postal Outlet
 EDMONTON AB T5V 1N6

Please note regular office hours are between 2:30pm and 5pm Monday, Tuesday and Thursday. Emails will be checked periodically outside of these hours.





March 30, 2017

**Attention: Honourable Mayors,
Members of Council and
Chief Administrative Officers**

Re: National Public Works Week, May 21-27, 2017 – "Public Works Connects Us"

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 21-27, 2017 as National Public Works Week in your community. This year's theme is "Public Works Connects us."

National Public Works Week is observed each year during the third full week of May and this is the 57th year. NPWW calls attention to the importance of public works in community life and seeks to acknowledge the efforts of tens of thousands of men and women in North America who provide and maintain civil infrastructure and services. NPWW also allows Councils to remind the public of the 24/7 services that they are responsible for and are proud of. Many Councils and Public Works departments make this an annual celebration in their communities.

The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to office@publicworks.ca or by mail to:

APWA Alberta Chapter
44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

A handwritten signature in black ink, appearing to read 'Peter McDowell'.

Peter McDowell, APWA President



APWA Alberta Chapter 44095 Garside Postal Outlet Edmonton AB T5V 1N6
www.publicworks.ca





Celebrate Public Works Week Public Works: Public Works Connects Us May 21-27, 2017

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See the website for digital copy of proclamation www.publicworks.ca

What You Can Do

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project, or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.



Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
 - Invite elected officials to participate in an activity during the event.
 - Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
 - Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.

Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

Employee Appreciation Day

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

Thought starters:

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

Sporting Event

Healthy people are happy people. Promote healthful living by sponsoring a sporting event.

Thought starters:

- Plan the route of a race to end at a facility or project you believe deserves attention.
- Sponsor a golf tournament and arrange for the proceeds to be dedicated to a public works project, such as the purchase of playground equipment in a community park.
- Sponsor a public works night at an organized or professional sporting event. Arrange for a message about public works to be announced during the game.

For further information see our website: www.publicworks.ca

Or contact Jeannette Austin

Executive Director

admin@publicworks.ca



PROCLAMATION
"Public Works Connects Us"
PUBLIC WORKS WEEK
MAY 21-27, 201

WHEREAS: *public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of (Enter your city/municipality/town/etc name); and*

WHEREAS: *such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and*

WHEREAS: *the Public Works Association instituted Public Works Week as a public education campaign "to inform communities and their leaders on the importance of our nation's public infrastructure and public works services"; and*

WHEREAS: *it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;*

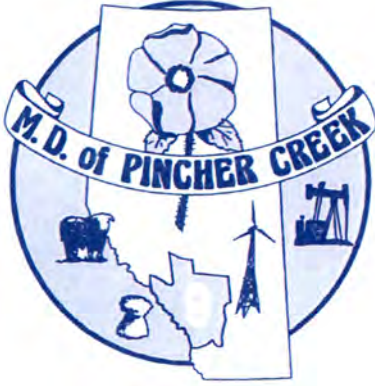
WHEREAS: *Public Works Week also recognizes the contributions of public works professionals.*

NOW THEREFORE, I, (Enter Mayor's Name), Mayor of the (Enter your city/municipality/town/etc name), do hereby proclaim the week of **May 21-27, 2017, as **Public Works Week** in Enter your municipality.**

Dated this day of _____, 2016.

(Enter Mayor's Name), Mayor

Info



P.O. BOX 279
PINCHER CF **F2d**
T0K
phone 627-3130 • fax 627-5070
email: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

April 12, 2017

Office of the Honourable Shannon Phillips
Minister of Environment and Parks
#104 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Madam Minister:

Reference: Castle Management Plan

Council, for the MD of Pincher Creek No. 9, would like to thank you for the opportunity to provide feedback on the Draft Castle Management Plan.

We have reviewed the Draft Plan, and have five areas that we wish to bring to your attention for further consideration.

1. Off Highway Vehicles (OHV)

- OHV's should be managed and not eliminated
- increased enforcement
- identified trail systems
- monies received from fees, should stay local and be used to maintain trails

2. Retaining Existing Infrastructure

By retaining existing infrastructure such as, roads, bridges, and observation points, will allow for:

- accessibility for emergency services
- accessibility for people with mobility issues
- accessibility for recreation (fishing, hiking, photography, etc.)

3. Best Forest Management Practices

By using best forest management practices, this will help to:

- enhance our watershed
- enhance game habitat
- help to prevent a wildfire

4. Best Range Management Practices

By using best range management practices, this will help:

- to enhance game habitat
- cattle grazing
- trappers, hunting, and fishing

5. Negative Economic Impact

Upon review of the Draft Plan, some of the proposed changes are concerning to Council with respect to how these changes may affect the economy in the area.

It is felt that elimination of OHV's will have a negative impact on local businesses (sales, clothing, repairs, parts, etc.), and ultimately leading to the possibility of job loss.

Will the MD see a loss in tax revenue, due to the proposed changes to this area of our municipality?

With the designation of both the provincial park and the wildland park, we want to be assured that enough resources are available to respond to an emergency, with respect to emergency services and our local RCMP detachment.

We appreciate your recognition of the "toothpaste effect"; if OHVs and random camping are pushed out of the Castle Parks, and the potential negative impacts to those areas.

Once again, thank you for allowing us to provide input on the Draft Castle Management Plan.

Sincerely,



Brian Hammond
Reeve

cc: Premier Rachel Notley

Rec'd By Email
April 18, 2017

Council
- Corresp-For Info

F2e

Dear Councillor,

To introduce myself I will give a short background. I moved to Beaver Mines area in 1994 to work in the Eco Tourism in the form of Outfitting, with Diamond Hitch Outfitters and Golden Eagle Outfitters, guided horseback tours on the Continental Divide, using the South Castle as Base Camp and staging area for Pack Trips. Over the years we hosted many types of trips, hiking trips, Photography, Painting, Fishing and Hunting. We even hosted Benefactors to the Nature Conservancy who donated 42 million dollars to protect the Waterton Park Front. Their comments on the South Castle were that there was great potential for Eco Tourism in this area but not in competition with the Off Road Vehicle use. The Outfitting Business is seasonal so my other occupations were at Castle Mountain where I worked off and on for 10 years in the winters and later on working for Harry Welsh at his feedlot in the winters, calving his cow herd in the spring.

In 2004 myself and my business partner Rebecca Holland purchased the Beaver Mines Store. We had the financial help of 9 shareholders who owned cabins at Castle Mountain. Through this venture we were introduced to a whole variety of wealthy people who could spend money in this area, but other than skiing there are really not a lot of other activities they can do with their families that are not negatively impacted by the activity of Off Road Vehicles and Random Camping. We felt that although we appreciated the steady business of Off Road users and Campers, it also limited the diversity and expansion of other types of business and clients and usages. We had turned our convenience store into a very active and interesting place by catering to a more diverse client base. I sold my share to Rebecca in 2008.

In the fall of 2008 I became Ranch Manager for Charlie Fischer, previous CEO of Nexon Oil, and well acclaimed as a Leader of Environmental Integrity in the Oil Industry. The Fischers live in Calgary, while I run their 6,000 acre ranch, custom grazing local cattle at Twin Butte, while keeping Environmental Stewardship of the Land as my first initiative.

I am approaching this subject as Non partisan, as you can see my lively hood has always depended on both types of economy. I am a progressive thinker that is why I have the job I do, my employer values that in me. Believe me when I say there is Economic Value to be had. Look outside to the larger world and the current economic Trends. The MD of Pincher Creek could be Progressive in its Planning and get on board with a future that is turning towards the Protection of the Environment and usage of wilderness that encourages that My imagination can see the old "Swiss Alpine" becoming a Centre for Mountain Adventure, Kyak Rentals, Mountain Bike Rentals, Ski Rentals, booking trips for Dog Sledding, Horse Back Tours, Ice Climbing, Rock Climbing! These types of businesses could be encouraged here in a different Climate, one that is more welcoming to other types of usage in our Public Lands that would sustain more diverse opportunities in Business. In the next election Cycle I will definitely be looking for and be actively encouraging my friends in Beaver Mines to support Council members who are progressive thinkers and see a more diverse future for our area, one that welcomes more tourism and diversity. Thank you for your efforts in Our Community.

Sincerely

Tracy Latham

Subject: Quad Squad Responds to Open Letter
From: CNP Quad Squad Office <office@quadsquad.ca>
Date: 2017-04-06 1:19 PM
To: undisclosed-recipients;

NEWS RELEASE 2017 APR 06

Crowsnest Pass Quad Squad appreciates the concerns voiced by scientists who have written an Open Letter to the Minister of Environment.

This Letter argues for a ban on an activity enjoyed by thousands of ordinary Albertans who use purpose built ATV trails in the Castle Area. While the letter does add to our debate, it is very one-sided.

If one agrees to the tone and conclusions of the letter, we would not need elected officials who strive to balance conservation, economic development and recreation.

Let's remind all Albertans that this is not the first Open Letter.

In June of 2015, over 100 scientists wrote an Open Letter calling for a moratorium on oil sands development because the "science is clear." In March of 2016, over 60 scientists penned another Open Letter calling on the Prime Minister to reject the proposed Trans-Mountain pipeline.

In May 2016, 90 scientists again wrote a letter to the government of British Columbia to stop the approval of a proposed Liquefied Natural Gas project.

There are many Open Letters and many share some of the same signatories.

There are fewer than 600 km of usable trails in the Castle area. We have always agreed that the government needs a designated trail system, not only in the Castle, but throughout the province.

Other provinces in Canada, and areas in the US, have shown how properly constructed trails can be environmentally integrated into the system. Trails that lead nowhere, or trails in high biodiverse areas should be closed to allow for natural regeneration.

The trail system we have urged the government to adopt in the Castle area covers less than 200 km. This is two-thirds less than the trails we have today.

Millions of dollars were invested and thousands of volunteer hours were spent building trails and bridges in the Castle area. Our aim is to protect the water and fish habitat, restore riparian areas and move trails where required to accomplish this.

The Letter states, "It is important for the public to understand that there are very real impacts to natural areas from motorized trails and use."

It is also important to understand the government plans to turn these same trails over to non-motorized use. A trail is a trail, regardless of who uses it. There will still be the same compaction, and run off issues, as evidenced in other Parks with non-motorized trail use.

The letter also argues for the protection of large carnivores. It is interesting to note our own provincial scientists have noticed a large increase in the bear, wolverine, and wolf population in the Castle area, despite present OHV use. This also indicates an increase in their food sources.

Some of the science is based on displacement of wildlife impacted by roads, not small trails.

This is significant because the government has just announced million dollar expenditures on waterlines and paving roads to Castle Mountain Resort. It seems they are ready to disturb the environment to accommodate some groups of users at the expense of others.

The letter also notes the displacement of wildlife due to OHV noise. What they fail to mention is that this short displacement is quickly recovered once the OHV'S have passed.

As environmentalists, and their friends in academia, attack every activity which makes life possible in Alberta, we need to pause and consider for a moment what would have happened if our government were to agree to every "the science is clear" Open Letter. Alberta would come to a stop.

Our economy is still dependent on resource development, and our environment provides employment and recreation.

We live in wooden houses from the forest industry, use steelmaking coal to produce bridges, wind turbines and high rises. We extract oil and gas to fuel cars, planes and our considerable exports.

Like it or not, the world needs our resources and is it not better for us to produce them, with our strict environmental standards, than in other countries with lower standards?

Yes, the environment is important, but we must find a balance.

The Crowsnest Pass Quad Squad has worked hard to develop this balance. We were the first to physically do something to protect our headwaters. We were the first to protect our fish habitat and, sadly, we are the first to get kicked out of the Castle.

Quad Squad Responds to Open Letter

Except for our partners, Cows and Fish and the Oldman Watershed Council, never have we witnessed any of these scientists come help restore the riparian areas, or build bridges across the water.

The Government of Alberta must listen to Albertans and bring balance to the Castle area by sustaining proper trails on a designated system, and allow OHV use on a smaller scale. All Albertans have the right to enjoy our heritage.

Gary Clark,

President CNP Quad Squad.

--

Melissa Verbaas

Office Administrator

Mail: Box 1031, Blairmore, AB T0K 0E0

CNP Quad Squad

Office Location: 8342-19 Ave., Coleman, AB

Ph.: [403-562-8686](tel:403-562-8686)

Email: office@quadsquad.ca

Fax: [403-562-8687](tel:403-562-8687)

Website: www.quadsquad.ca

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
March 3, 2017 – MD Council Chambers

Present: Chairperson John Lawson, Vice Chair Martin Puch, Councillor Quentin Stevick, Councillor Fred Schoening, Members David Robbins and Frank Welsch

Also Present: Director of Operations Leo Reedyk, Agricultural Services Manager Shane Poulsen, Environmental Services Technician Lindsey Davidson, ASB Key Contact Bradley Smith and Receptionist Jessica McClelland

Chairperson John Lawson called the meeting to order at 9:30 am

A. ADOPTION OF AGENDA

Councillor Stevick 17/026

Moved that the agenda be approved as presented.

Carried

B. ADOPTION OF MINUTES

Martin Puch 17/027

Moved that the minutes of February 2, 2017, be approved as presented.

Carried

C. ASB KEY CONTACT REPORT

Councillor Stevick 17/028

Moved that the oral report for ASB Key Contact, Bradley Smith, be received as information.

Carried

D. UNFINISHED BUSINESS

(1) Weed Control Policy

Councillor Schoening 17/029

Moved that Policy 601 – WEED CONTROL POLICY, be approved with changes as discussed.

Carried

Frank Welsch 17/030

Moved that Policy 601 – WEED CONTROL POLICY, be recommended to Council for final approval.

Carried

E. WEEDS

(1) Discussion: Identify Relevant Items to Review

David Robbins 17/031

Moved that the Board provide staff direction, on types of information to come forward to future meetings, in regards to relevant items needing discussion and direction, including:

- Policy associated with Weeds;
- Mapping of Weeds and Control Activity;
- Aquatic Weeds;
- Bio-Control Program;
- Contracts for Weed Control;
- Wording of Weed Control Obligations in Municipal Documents;
- Departmental Reports on Weeds.

Carried

F. AGRICULTURAL AND ENVIRONMENTAL SERVICES REPORT

Martin Puch 17/032

Moved to accept the Agricultural and Environmental Services Departmental Report, for February 2017, as information.

Carried

G. CORRESPONDENCE

1) ACTION REQUIRED

2) FOR INFORMATION

Councillor Schoening

17/033

Moved that the following be received as information:

- a) Negotiating Renewable Energy Leases Workshop Poster
- b) Verified Beef Production Training Poster
- c) Cardston County Marketing Training Poster
- d) MD of Ranchland Bovine Tuberculosis Update Poster

Carried

G. NEW BUSINESS

H. NEXT MEETING

The next Agricultural Service Board meeting will be held, April 6, 2017, at 9:30 am.

I. ADJOURNMENT

Councillor Stevick

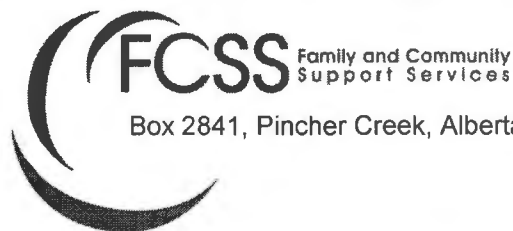
17/034

Moved to adjourn the meeting, the time being 12:35 pm.

Carried

ASB Chairperson

ASB Secretary



Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, March 20, 2017 - Council Chambers Minutes – DRAFT

1.) **Call to order: Kathy Verhagen called the meeting to order at 6:30 PM**

Board Members present: Bonnie Scott, Kathy Verhagen, Duane Filipuzzi, Fred Schoening, Kellie Leblanc

Absent with regret: Clara Yagos, Cindy Cornish

Confirmation of Quorum: A quorum was present

2.) **Approval of Agenda**

Motion 12.155 / Fillipuzzi

That the Agenda be approved as circulated.

Carried

3.) **Approval of Minutes Feb 28, 2017**

Motion 12.156 / Schoening

That the Minutes of the February 28 meeting be approved

Carried

Presentations: Colette Sinnott, Early Childhood Coalition

Colette presented an overview of Early Childhood Coalition history and went on to describe details of the current programs being hosted by ECC. The Coalition has developed significant partnerships and is serving a wide cross-section of the young families in our community. Outcome measurement is connected to the three primary ECC program priorities:

Outcome A: Increased awareness of Early Childhood Development supports and assets in the community

Outcome B: Increased engagement of community members

Outcome C: Increased collaborative planning among service providers and organizations

Colette provided a summary of the "Coalition Output Report for Pincher Creek and Area" for the prior year. That report is attached to and forms part of these minutes (**Appendix A**)

Terry-Lynne Snider, Healthy Families Home Visitation Program (HFHV)
LeeAnne Sharp Adze, Executive Director, Napi Friendship Association

Terry-Lynne and LeeAnne presented details of the program for the 2016 calendar year. They provided overall program details with emphasis on program goals, outreach services, transient/homeless support services, various linked community programs, and the addition of the Youth Program Coordinator position. The report (complete with financial statement for the HFHV Program) is attached to and forms part of these minutes **(Appendix B)**

4.) Correspondence

4.1) Community Adult Learning Council – funding request for Mapping Project: On February 28, the Board received a letter from the Adult Learning Council requesting permission to use surplus 2016 FCSS grant funds to 1.) purchase additional materials for the Personal Best Program OR 2.) direct the funds to the Integral Strategy Mapping Project (ISMP). The Board chose Option 1 but suggested that the Adult Learning Council submit a separate funding proposal for the ISMP, to be considered by the Board using the “discretionary fund”. The Board reviewed the \$18,179.00 funding request. It was agreed that the Board would like to receive information from communities that have actually engaged in the mapping process to determine success levels. David will prepare a letter of request.

Motion 12.157 / Verhagen
To table this matter definitely to the April 18th meeting
Carried

4.2) Halton Needs Program – budget details: At the February 28 meeting, the Board received information regarding the Halton Needs Program. At that time, the Board requested a list of expenditures necessary to put the “needs” program in place. That list was provided by the Principal of Matthew Halton High School. The Board discussed the information and expressed concerns about on-site management of the program. Specifically, they were uncertain if a separate room had been allocated for the purpose; additionally, there was a concern about management of the “needs process” by school staff, and uncertainty about whether or not some of the equipment on the list was actually really needed by the program. The Board was also curious about the kinds of food that would be made available through the needs program. David will send a letter requesting further information from the school.

Matthew Halton High School	Needs Room/Foods Room
Containers for freezer meals:	\$200
Freezer (10 cubic foot):	\$385
Washer/Dryer:	\$1,500
Plumbing:	\$500
Breakfast Cart:	\$500
Wardrobes for clothes: (2)	\$1,000
Hangers:	\$100
Knitting supplies for winter gear:	\$350
 TOTAL	 \$4,535

Motion 12.158 / Schoening
That this matter be tabled definitely to the April 18th meeting
Carried

4.3) Coordinator Performance Appraisal: David's 2016 Performance Appraisal was completed by Supervisor, Diane Burt Stuckey.

4.4) Clara Yagos resignation: The Board received a letter of resignation from Clara Yagos. Clara's work schedule is preventing her from attending FCSS Board Meetings on a regular basis

Motion 12.159 / Scott

That Clara's letter of resignation be accepted with regret.

Carried

David will send a letter thanking Clara for her service as a Board Member.

Advertising for a new member-at-large will begin next week

5.) Financial:

5.1) Auditor Review Engagement Report: The Audit is not yet complete.

6.) On-Going and New Business

6.1) Housing Committee: The Pincher Creek Community Housing Committee met with Habitat for Humanity representatives and the local Elks Club to discuss the Habitat approach to affordable housing, to visit the proposed site for the Pincher Creek build, and to review possible timelines and schedules going forward.

6.2) Emergency Social Services: David will attend an ESS training session on March 22 at the MD offices. The session will focus on the requirements of Emergency Social Services and review community readiness.

David will also attend the May 11th Community Emergency Tabletop Exercise to be held at the MD Administration Building.

6.3) McMan Youth, Family and Community Services Association: Following a request, the Board received information describing changes to Administration personnel at the McMan office (both Lethbridge and Pincher Creek). The table below illustrates the changes:

Position	Before	Currently	Future
Executive Director	Chris Christie	Leah Schmidt	Unknown
Director	Marge Fisher	Shannon Hansen	Shannon Hansen
Program Manager	Jerrold Visser	Shannon Hansen	Likely Shannon Hansen
Program Supervisor	Anne Gover	Shannon Hansen	Unknown

McMan (continued)

It was noted that there has been no confirmation from McMan related to the hiring of a new FASD Coordinator. As FCSS funded part of that program out of the Pincher Creek office, it was agreed to send a second letter of inquiry to McMan. The funded program was to have started on January 1, 2017. At this date, it is uncertain whether or not the FASD program is being delivered in our community (and at what point in time the service stopped).

Motion 12.160 / Filipuzzi

That the Board agree to withhold the McMan FASD Program second quarter grant payment pending clarification and verification of service delivery.

Carried

6.4) Transportation Project: The Town of Pincher Creek Transportation Committee continues to discuss transportation options for the community. The March 15 public open house was attended by about 20 people. The Transportation Needs Assessment consultant presented his report.

6.5) FCSS Southern Region Coordinators Conference May 3-5 Canmore:

Motion 12.161 / Schoening

That the Board approve David's attendance at the Canmore Conference May 3 to 5, 2017

Carried

7.) Date for next Board Meeting – TUESDAY, APRIL 18th, 2017

8.) Adjournment: There being no further business, Fred Schoening declared the meeting adjourned at 8:55 PM.

Read and approved this _____ day of April, 2017

Coordinator

Director

APPENDIX A

Napi Friendship Association - Healthy Families Program

622 Charlotte St, Pincher Creek, AB T0K 1W0

Review of Healthy Families Program - Pincher Creek

Healthy Families Home Visitation Program January to December 2016

This last year has been filled with on going group and individual programming.

As the Healthy Families Home Visitation Program Coordinator, Napi Friendship Centre has been involved in hosting, assisting in the development, organizing and running partnered community programs:

Community Programs:

The Toy & Clothing fair partnered with Parent Link, McMann & Brighter Futures

Child safety & seating Clinic partnered with Alberta Health Service

Family Swim program partnered with Brighter Futures.

Youth Cooking Program ages 7-14 partnered with Parent Link & McMann food bank

Education Tutoring- gr 1 to 12- 2 x's a week (tues & thurs 5-7pm)

Indian Taco Fund Raisers-

Monthly Soup & Bannock for the community

Soup for the Soul- weekly parent's group/ child care provided by Children's world day care

Budgeting/ home management resources while working hands on with parents

Assist with year-end taxes

“Healthy Family & Youth Program Coordinator”-In August the Healthy Families Home Visitation Program was enhanced and took on a new name with additional responsibilities: role is very new and is in stages of development.

-This idea of this role is to research, develop, coordinate, plan and evaluate all components of the Healthy Family & Youth Program & its staff.

-This new position allows for development of programs, projects, functions & events in relation to various proposals and work plans while utilizing community resources.

- allows for program development through assisting with writing grant proposals, public awareness, data & STAT collection of community need & involvement in our program.

-Due to the additional responsibilities and increase need of support services with Home visitation. We will amalgamate 20 hrs with the Youth Empowerment Coordinator to assist with workshops, training & individual HFHV support services.

- we will continue to develop this new role over the next year to allow an enhanced service that will meet the needs of Napi Friendship Association, community, families & individuals.

January 1- December 2016

Healthy Families Home Visitation Program

Home visitation is a voluntary free of charge program for our families in our communities with children from newborn to 18 years of age. Home visitors stop in weekly in the parents' home to enhance & provide support & development with positive parenting skills. While assuring educate on child development, child health and other aspects of positive family functioning.

Home visitors build relationships with families with the aim of helping them and build on their own strengths.

HFHV workers steer families on to greater success through ongoing support and by connecting them with community resources that can provide additional assistance.

-Participation in the program can be intensive and long term depending on the needs of the children and family. Weekly visits may gradually be reduced to monthly. Families

may take part in the programs from the time their children are infants to age 18 depending on individual needs.

Goals of the Home Visitation Programs:

Promote positive parent-child relationships

Improve parenting knowledge and skills

Foster healthy child development

Help family's access resources: formal and informal services and supports available in our community

Home visitation is a program of ongoing, consistent support that builds a trusting relationship

Provide encouragement to parents in all aspects of their parenting roles

Affirm and helping families build on their strengths

Recognize achievements of the family

Assist families to build healthy connections with other families

Model & teach healthy parenting behavior

Provide culturally relevant information and resources

Advocate for and with families

Be a liaison for the family when they deal with other service providers

There are plenty of effective ways to provide early child development interventions that address some of these goals. However, home visitation remains unique in its approach of meeting families on their own terms, in their own homes. The practice is reflective and personal. It provides a consistent, ongoing support for families struggling to stay centered in the job of raising children.

Healthy Families Home Visitation Program is designed to promote & assist with independent & personal assessment of individual strengths & needs.

Once this is established, the parents & worker develop short term goals with a breakdown of how these goals will be achieved.

Home visitors might be able to help a family fill out forms for subsidized housing, find a good source of gently used clothing or help access a milk fund. Sometimes it's just a matter of letting a young mother talk about keeping her dreams alive, especially when the mom is a single parent caring for three children under five years old while on social assistance.

Outreach

Home Visitors provide support, resources and guidance to families who access the Napi Friendship center as an outreach family. These families only require or want short term support that could reflect on a one time need for support or where to access resources. Sometimes it is only to provide emotional support or to fulfill that void of feeling alone.

Transient/homeless Support Services

Healthy families Home visitation program also provides support, resources and respect while

encouraging homeless individuals to look at alternative lifestyles. Individuals will drop into the center to ask for resources or just to talk and have a meal

Recognize and build on families' strengths & achievements

Build trusting & positive relationships with family members

Be culturally sensitive /responsive by offering meaningful, culturally relevant information and resources

Honour confidentiality

Offer a neutral stand when a family needs to discuss difficulties and challenges

Create supportive groups & workshops

Transportation to & from appointments

Advocate for and with families

The Healthy Families Home visitation clearly identify in our STATS that Napi friendship Association is providing a serve that is meeting the needs of our clients.

Annual STAT Review up to date.

Home Visitation-

Total HFHV □ served 21 families on a regular basis with a break down as follows

Children 0□6 = 23

Children 7□18= 26

Pincher creek families= 15

Brocket families =3 who come into the centre

Cowley families=2

Crowsnestpass= 1

Socio Economic□ 20 families of the 21

Break down of the 21 families served. = 84 people served-adults and children

Single parent families□ 9

Families □12

Aboriginal□ 44 adults/children

Metis – 10 adult/children

Non aboriginal□ 30 adult/children

OUTREACH □ served 125 people with a break down as follows;

Adult females=23

Adult males=12 Dads

Children 0□6 = 23 served

Children 7□18 = 26 served

Pincher creek – 15 families

Brocket□ 3 families

Crowsnest Pass □ 1 family

Cowley= 2 families

Socio□economic □ 20 families out of 21

Single families □ 9 families

2 parent Families □ 12

of aboriginal clients □ 44 (adult & child)

of non□aboriginal clients □ 30 (Adults & child)

Metis=10 (adults & child)

Homeless people □ 19 individuals

In review of our statistics January 1st to December 2016 these Stats

have verified that our healthy Families program has been

successful and well utilized in our community.

Terry L Snider

Healthy Families & Youth Program Coordinator

Napi Friendship Association

Pincher Creek and District



FCSS Family and Community
Support Services

Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, April 18, 2017 - Council Chambers Minutes – DRAFT 1

1.) **Call to order:** Kathy Verhagen called the meeting to order at 6:30 PM

Board Members Present: Kathy Verhagen, Cindy Cornish, Duane Filipuzzi, Brian Hammond (Alt for Fred Schoening)

Absent with regret: Kellie Leblanc, Bonnie Scott

Confirmation of Quorum: A quorum was present.

2.) **Approval of Agenda:**

Motion 12.162 / Hammond
That the Agenda be approved as circulated
Carried

3.) **Approval of Minutes March 20, 2017**

Motion 12.163 / Filipuzzi
That the Minutes of the March 20 meeting be approved as circulated.
Carried

Presentations: Ranchlands Victim Services: Postponed to May 15

4.) **Correspondence**

4.1) Board vacancy responses: The Board has received two responses to date. Deadline is April 28.

4.2) GGY Financials: The Board received copies of the 2016 Financial Statements.

5.) **Financial:**

5.1) Auditor Review Engagement Report: The Auditors have not completed their review of the FCSS Audit.

5.2) Discretionary fund – review by auditors. The Board received copies of the revised Discretionary Fund as calculated by the Auditors. The Board reviewed the Audit figures. Following the audit review, the Discretionary Fund sits at \$17,952.85.

6.) On-Going and New Business

6.1) Housing Committee (Habitat for Humanity): Habitat's construction director has visited the proposed Dupuy Street site. They have now met with the local Elks Club to discuss fundraising for the project. A second meeting will be held to allow a consortium of local service clubs to discuss a coordinated approach to the \$120,000.00 fund raising effort.

The Board discussed David's continued involvement as the Staff Lead for the Community Housing Committee. It was agreed that the arrangement was satisfactory as long as Housing Committee duties did not interfere with FCSS duties.

6.2) Emergency Social Services – Because of the nature of the FCSS Coordinator's community role, David is expected to take staff positions related to the Emergency Operations Centre, Emergency Reception Centre, and Emergency Social Services functions.

David attended a half-day ESS workshop at the MD Admin office on March 22. The focus was on Emergency Reception Centre operation. David is working with Katarina Oczkowski to coordinate that role.

Emergency Operations Centre Training will take place at the Town Offices on April 25th and 26. Instructors will be G o A staff. Participants will include Town staff and three participants from the County of Cardston.

On May 11th a "full-scale" Emergency Tabletop exercise will be held at the MD Administration Building. The Town will take the lead role in that exercise. Both Town and MD personnel will participate.

6.3) McMan Youth, Family and Community Services Association – In February, the Board received information describing staffing change at the McMan offices in Lethbridge and Pincher Creek. The changes were confirmed in March and included Administration and FASD Coordinator personnel: McMan had indicated that they were interviewing for the FASD Coordinator position (which FCSS had funded). The Board requested confirmation of the status of that program and agreed to withhold the 2nd quarter grant payment until confirmation was received. To date, there has been no response. David will send another request for information.

6.4) Community Adult Learning Council – Integral Strategy Mapping Project: At the March FCSS meeting, the Board asked David to seek information from communities that have had experience with the Mapping process.

Lethbridge Economic Development: Trevor Lewington, CEO.

Trevor described the "process" as "much needed" and has been effective in solving multi-sectoral linkage issues in Lethbridge. He indicated that a "clear-language" proposal was necessary at the outset in order to "sell" the concept to potential community users. As the process is entered into, strong oversight is vital and responsibilities must be clearly defined. It is critical that the community be involved right at the outset of the mapping process (inclusive).

Wood Buffalo – Fuse Social: Bryan Jackson:

Bryan indicated that this “first-time” Mapping Process has been extremely valuable given the recent extreme community disaster. He went on to say that the process was “all-encompassing” and took into account all previous studies and assessments (with the emphasis that “we are not starting from scratch”) One key to the success of the mapping process is that similar evaluation tools can be used across the whole spectrum allowing consistency, clear linkages, collaboration and consensus. As the map develops, more focused roadmaps can be built within various sectors. The entire map cannot be built quickly, but must evolve over time. (Ultimately, WB produced 272 outcomes)

Cautionary Notes from Bryan: Initially, outcomes should be limited to avoid “data overload”. Limit outcomes to clear immediate, short and long term. The roadmap can then be used to frame on-going development and asset identification work.

Initial concerns expressed by participants

- The concept is too broad (overwhelming)
- The language used creates a sense of “inaccessibility”
- Activity level description was not adequate initially

The Board agreed that David will continue to seek information from other communities.

Motion 12.164 / Filipuzzi

To table discussion on this matter until the May 15th meeting.

Carried

6.5) Halton Needs Program – Budget information was presented at the March 20 Board Meeting. The Board agreed that further information related to the operation of the program was required. No new information has been received.

Motion 12.165 / Cornish

To table discussion on this matter until the May 15th meeting.

Carried

6.6) Review of procedures and records: Given recent allegations of conflict of interest levelled at FCSS in the press (initially by a resident and then by a “concerned citizen”), the Board agreed to schedule a review of all FCSS operational policies as they relate to both linkages with signatories to the Regional Agreement and to conditions outlined in the FCSS Act and Regulation (with particular emphasis on articles in the Municipal Government Act).

7.) Date for next Board Meeting – May 15th, 2017

8.) There being no further business Brian Hammond declared the meeting adjourned at 7:40 PM

Read and approved this _____ day of May 2017.